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# Town of Phippsburg Maine Annual Town Meeting Warrant 2019

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**Annual Town Meeting Warrant  
For May 13th to May 15th, 2019**

**WARRANT**

Sagadahoc, ss:

To David Barnes, a Constable of the Town of Phippsburg:

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the voters of the Town of Phippsburg, in the said County, qualified by law to vote at town affairs, to meet at the Phippsburg Town Office, in said Town, on Monday, the 13th day of May, 2019 at one o'clock in the afternoon, then and there to act on Articles number 1 and 2. All of said Articles being set out to wit:

**Article 1.** To choose a moderator to preside at said meeting.

**Article 2.** To choose by Secret Ballot the following officers: one Selectman, who shall also be an Assessor and Overseer of the Poor, for a three year term; one Budget Committee member for a three year term, one Tax Collector for a three year term, one Treasurer for a three year term, and one Town Clerk for a three year term.

*A Sample Ballot is attached at the end of this warrant*

**THE POLLS WILL BE OPEN FROM 1:15 P.M. TO 7:00 P.M.**

*(The Election Warden will process Absentee Ballots at 2:00 P.M. and every hour on the hour as needed)*

And to notify and warn said voters to meet at the Phippsburg Elementary School, in said Town, on Tuesday, the 14th day of May, 2019 at 6:30 in the evening and Wednesday, the 15th day of May, 2019 at 6:30 in the evening (if needed) then and there to act on Articles 3 through 75

**Special Notes**

***Note 1:** At Tuesday evening's Town Meeting we will start with Article 3 at 6:30 p.m. and continue taking each Article in order until approximately 9:30 p.m. at which time we will entertain a motion to adjourn. If needed, we will reconvene on Wednesday evening at 6:30 p.m. to consider any remaining Articles.*

***Note 2:** The notation "LY" indicates Last Year's appropriation (for Fiscal Year 2019).*

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**TOWN MEETING ARTICLES FOR CONSENT AGENDA**

In an effort to help improve the efficiency of the Town Meeting, the Board of Selectmen have agreed to propose a motion for Articles 3 through 21 as they are presented, written and recommended in the Warrant by the Selectmen and others. ***If anyone would like to discuss a particular Article they may request that it be removed from the motion.***

The summary below is a quick reference guide - the full text of each Article follows.

Article	Summary	Approved LY
3	Authorize Selectmen to accept gifts and donations.	YES
4	Authorize Selectmen to dispose of personal property with a value =< \$2,000.00.	YES
5	Authorize Selectmen to apply for, accept, and spend grants.	YES
6	Authorization to carry forward specific accounts.	YES
7	Authorize Selectmen to set annual fees for returned checks, copies, and various other administrative fees.	YES
8	Authorize Selectmen to make expenditures from the Capital Reserve accounts.	YES
9	Set the due dates for RE/PP taxes for 11/15/19 and 5/15/20.	YES
10	Set the interest rate for RE/PP taxes at 8% for taxes unpaid on 11/16/19 and 5/16/20.	YES
11	Authorize the Tax Collector to accept prepayment of RE/PP taxes without paying interest.	YES
12	Set the refunded abatement interest rate for RE/PP taxes at that of delinquent taxes minus 4%.	YES
13	Authorize the Selectmen to sell or dispose of any real estate acquired by tax liens on such terms as they deem advisable, except if the property is tax-acquired from certain qualifying senior, low-income taxpayers. In this instance Selectmen will use the sale process required by 36 M.R.S. § 943-C.	YES
14	Authorize the Treasurer to waive foreclosure of a tax lien mortgage.	YES
15	Raise and appropriate the recommended amount of \$198,510.00 to pay the 3rd principal payment and related interest payments for the Parker Head Road Bond.	YES
16	Appropriate \$7,001.43 from surplus available on May 16, 2019, to pay the second FY 19 interest payment due on the Parker Head Road Bond.	NEW
17	Ratify \$8,134.29 appropriated from the FY 18 surplus, to pay the second FY 18 interest payment due on the Parker Head Road Bond.	NEW
18	Authorize acceptance of all State Road funds.	YES
19	Authorize Selectmen to grant utility easements.	YES
20	Authorize the selling of fishing rights and taking of River Herring (alewives) at Winnegance for 2020.	YES
21	Vote to maintain exclusive river herring harvest rights at Center Pond for 2020	YES

**GENERAL GOVERNMENT**

**Article 3.** To see if the Town will vote to authorize the Board of Selectmen to accept gifts and donations, including monetary, on behalf of the Town and to expend/use the gifts and donations, including monetary, for the purpose for which they were donated.

**Article 4.** To see if the Town will vote to authorize the municipal officers to dispose of town owned personal property with a value of \$2,000.00 or less under such terms and conditions as they may deem advisable.

**Article 5.** To see if the Town will vote to authorize the Board of Selectmen to apply for available grants, to receive said grants, and to expend the grant funds for the purposes stated in the grant.

**Article 6.** To see if the Town will vote to transfer any unexpended account balances that may exist as of June 30, 2019 to surplus, except those accounts listed below to be carried forward. The Selectmen are authorized to expend funds out of these carry forward accounts for the purpose for which they were established.

**List of Accounts to be carried forward - *includes any income to accounts***

*\* Indicates a new account*

Animal Control Officer	PCATV PEG Capital
Bike Rodeo Safety	Planning Board
Center Pond River Herring Fishway Ops	Police Capital Reserve
Center Pond Fishway Rebuild Capital	Police Operations
Community Garden Committee *	Private Cemetery Maintenance
Conservation Commission	Rescue Department
Comprehensive Plan	Road - Capital Improvements
DeBery Scholarship Fund	Road - General
Earned Time Accrual	Road - URIP (State)
Emergency Management	Road - Tar
Fire Department General	Road - Winter
Fire/Rescue Capital Reserve	Technology Capital *
Fire Station Operations	Shellfish Conservation Commission
Goodwill Account	Town Hall Capital Reserve
Harbor Commission	Totman Library Operations
Historic Preservation Commission	Totman Library Capital Reserve
Internet (PCATV Technical)	Town Landings Maintenance
Memorial Park Fund	Town Landings Capital Reserve
Murphy House	Town Lands Management
Parking Enforcement	Transfer Station Capital Reserve
PCATV Operations	Winnegance River Herring Fishway

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**Article 7.** To see if the Town will vote to authorize the Selectmen to set fees for returned checks, copies of Town ordinances and other documents, and various other administrative fees.

**Article 8.** To see if the Town will vote to authorize the Selectmen to make expenditures from the following capital reserve accounts as the need arises during the period of July 1, 2019 through June 30, 2020. All expenditures will be made pursuant to 30-A MRSA § 5802 which requires that expenditures only be made for the specific purpose for which the account was established.

Albert F. Totman Library Capital Reserve (major repairs, maintenance)  
Center Pond Fishway Rebuild Capital Reserve (rebuild of Fishway)  
Fire/Rescue Capital Reserve (fire or rescue equipment, vehicles)  
PCATV, PEG (Public, Educational, Governmental) Capital Reserve (new equipment, repairs)  
Police Capital Reserve (police vehicle)  
Road Capital Reserve (major road repairs, construction, overlays)  
Technology Capital Reserve (new computer hardware, software, upgrades)  
Town Hall Capital Reserve (major repairs, new equipment, construction, maintenance)  
Town Landings Capital Reserve (major construction, repairs)  
Transfer Station Capital Reserve (major construction, equipment, repairs)

**Article 9.** To see if the Town will vote to establish the date of November 15, 2019 as the date when one-half of the fiscal year 2020 real estate and personal property taxes are due and payable, and the date of May 15, 2020 when the remaining one-half of the fiscal year 2020 real estate and personal property taxes are due and payable.

**Article 10.** To see if the Town will vote to set an interest rate of eight percent (8%) per annum, or any adjusted maximum annual rate established by the State Treasurer, on fiscal year 2020 real estate and personal property taxes unpaid on November 16, 2019 and fiscal year 2020 real estate and personal property taxes unpaid on May 16, 2020. Such interest shall be added to and become part of the taxes. Accumulated interest of \$5.00 or less at time of payment may be waived by the Tax Collector.

*This is the maximum annual rate established by the State Treasurer for FY20. Last year's interest rate was also set at 8%.*

**Article 11.** To see if the Town will vote, pursuant to 36 MRSA § 506, to authorize the Tax Collector to accept prepayment of taxes not yet committed and not to pay interest thereon.

**Article 12.** To see if the Town will vote, pursuant to 36 MRSA § 506-A, to set the refunded abatement interest rate on fiscal year 2020 real estate and personal property taxes at the fiscal year 2020 interest rate for delinquent taxes minus 4%.

**Article 13.** To see if the Town will authorize the Selectmen and Treasurer to sell and dispose of any real estate acquired by tax liens on such terms as they deem advisable. This includes the selling of real estate back to the former owner(s) upon payment of all unpaid taxes; taxes that would have been paid had not the real estate been town-owned; with lien costs and interest. Notification must be made to the Town Lands Management Committee, Town Landings Committee, Conservation Commission, and the Phippsburg Land Trust before a prospective sale can be authorized by Town Meeting, being publicly advertised, or put to

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public bid. The sole exception is if the property is tax-acquired from certain qualifying senior, low-income taxpayers. In this instance Selectmen will use the sale process required by 36 M.R.S. § 943-C if they sell such property to anyone other than the former owner(s). An accounting of any sale will be published in the Town Report.

**Article 14.** To see if the Town will vote to authorize the municipal Treasurer, upon direction from the Board of Selectmen, to waive the foreclosure of a Tax Lien Mortgage by recording a Waiver of Foreclosure in the Registry of Deeds in which the Tax Lien Certificate is recorded, prior to the right of redemption expiring, pursuant to 36 MRSA § 944.

**Article 15.** To see what sum the Town will vote to raise and appropriate to pay the third of seven principal payments and related interest payments for the Parker Head Road Bond.

<b><u>Parker Head Road Bond</u></b>	<b><u>FY 20</u></b>	<b><u>FY 19</u></b>
Principal	\$185,714.29	\$185,714.29
Interest	\$12,795.72	\$8,134.29
<b>Total of Payment Due</b>	<b>\$198,510.01</b>	<b>\$193,848.58</b>

**Selectmen and Budget Committee recommend \$198,510.00 LY - \$193,850.00**

**Article 16.** To see if the Town will vote to appropriate \$7,001.43 from surplus available on May 16, 2019, to pay the second FY 19 interest payment due on the Parker Head Road Bond.

**Selectmen and Budget Committee recommend approval**

*This second FY 19 interest payment was not included in May 2018 Annual Town Meeting warrant.*

**Article 17.** To see if the Town will vote to ratify \$8,134.29 that the Auditors appropriated from the FY 18 surplus, to pay the second FY 18 interest payment due on the Parker Head Road Bond.

**Selectmen and Budget Committee recommend approval**

*This second FY 18 interest payment was not included in May 2017 Annual Town Meeting warrant.*

**Article 18.** To see if the Town will vote to accept all State Road Urban-Rural Initiative Program (URIP) Funds, into the Special Road Maintenance Account (also known as the State Road Account) and to authorize the Board of Selectmen, with the advice of the Road Commissioner and Road Committee to make expenditures out of this account for road repairs (capital improvements) and cost shares with Maine DOT for minor collector road projects.

**Selectmen, Road Committee, and Road Commissioner recommend approval**

**Article 19.** To see if the Town will vote to authorize the Board of Selectmen to grant utility easements for utilities crossing under Town Roads. Installations shall comply with the requirements set forth by the Board of Selectmen and Road Commissioner.

**Selectmen, Road Committee, and Road Commissioner recommend approval**

**Article 20.** To see if the Town will vote to authorize the Winnegance River Herring Commission to sell the fishing rights of Winnegance Lake and waters leading thereto for the 2020 season.

**Selectmen and Winnegance River Herring Commission recommend approval**

Annual Town Meeting Warrant for May 13th to May 15th, 2019

**Article 21** To see if the Town will vote to maintain its exclusive river herring harvest rights at Center Pond for the 2020 season.

**Selectmen and Center Pond River Herring Committee recommend approval**

**Article 22.** To see if the Town will vote to add two alternate members to the Center Pond River Herring Committee by amending Article #56 (establishment of the Center Pond River Herring Committee which passed vote at the March 17, 1984 town meeting and was further amended by Article 54 at the May 7, 2013 town meeting) as follows:

*~~Strike through~~ portions are deletions. Underlined portions are additions or replacements.*

The Selectmen are authorized to appoint an Alewife Committee of 5 7 people (5 regular members and 2 alternate members) to oversee all functions relating to alewife fishing at the Town Fishway.

Each member shall serve a term of five years except for the first term of the alternate members who shall serve staggered terms of four years and five years. This committee shall expressly be responsible for formulating rules and regulations, operating procedures, and marketing procedures for the Center Pond Fishway.

**Selectmen and Center Pond River Herring Committee recommend approval**

**Article 23.** To see what sum the Town will vote to appropriate from Surplus available as of July 1, 2019 to reduce taxes.

**Budget Committee recommends \$685,000.00**

**Selectmen recommend \$700,000.00 LY - \$865,000.00**

*The projected Surplus balance on July 1, 2019 is \$1,332,209. The actual surplus balance on July 1, 2018 was \$1,348,454.*

**Article 24.** To see what sum the Town will vote to appropriate from Surplus available as of July 1, 2019 to pay for abatements and applicable interest granted during FY 20.

**Selectmen and Budget Committee recommend \$3,500.00 LY - \$3,500.00**

**Article 25.** To see if the Town will vote to set the salary for each of the following town officials and establish wage budgets for the Administrative Assistant, Deputy Town Clerk, Election Clerks/Warden, Transfer Station Attendants, Fire/Rescue Administrator, Fire and Rescue Responders, Patrol Officers, and Assessing Field Inspectors/CAD.

<b>Position</b>	<b>FY 20 Request</b>	<b>FY 19 Appropriation</b>
First Selectman*	\$6,000.00	\$6,000.00
Second Selectman*	\$5,500.00	\$5,500.00
Third Selectman*	\$5,500.00	\$5,500.00
Town Administrator	\$57,671.00	\$56,100.00
Administrative Assistant (\$17/hr, LY \$15.30/hr)*	\$18,115.00	\$16,320.00
Registrar of Voters*	\$1,000.00	\$933.00
Tax Collector*	\$35,000.00	\$33,337.00
Treasurer	\$14,580.00	\$14,179.00
Town Clerk*	\$15,000.00	\$14,178.00
Deputy Town Clerk (\$15/hr, LY \$13.21/hr)*	\$2,750.00	\$2,465.00
Code Enforcement Officer	\$52,795.00	\$51,357.00

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Assessing Field Agent (\$25/hr, LY \$21.93/hr)	\$9,950.00	\$8,283.00
CAD (\$21/hr, LY \$18.54/hr)*		
Police Chief	\$62,915.00	\$61,200.00
Patrol Officers (2 @ \$19/hr, LY \$17.61/hr)*	\$20,240.00	\$17,912.00
Constable*	\$915.00	\$886.00
Animal Control Officer*	\$6,000.00	\$5,177.00
Harbor Master*	\$5,500.00	\$5,177.00
Road Commissioner*	\$7,510.00	\$7,305.00
Fire Chief	\$8,225.00	\$8,000.00
Assistant Fire Chief*	\$3,500.00	\$2,589.00
Rescue Chief*	\$8,000.00	\$5,695.00
Fire/Rescue Admin. (\$18.35/hr, LY \$17.85/hr)	\$34,100.00	\$33,130.00
Rescue Responders Stipend* (Standby \$4/hr, Response \$13/hr, LY - \$3/hr, \$12/hr)	\$75,000.00	\$66,300.00
Fire Responders Stipend*	\$20,000.00	\$15,530.00
Fire Warden*	\$750.00	\$726.00
Deputy Fire Wardens (Divided between 3 wardens)*	\$1,705.00	\$1,656.00
Emergency Management Director*	\$1,300.00	\$1,036.00
Moderator*	\$650.00	\$565.00
Election Clerks Stipend (\$12.50/hr, LY \$11.13/hr)*	\$3,000.00	\$4,141.00
Health Officer*	\$855.00	\$829.00
Librarian*	\$13,805.00	\$13,429.00
CATV Station Manager	\$10,850.00	\$10,550.00
Recreation Stipends* (Divided between 5 members)	\$2,665.00	\$2,589.00
Transfer Station Attendants (\$15.47 & \$13.63/hr, LY \$15.05/hr & \$13.26/hr)	\$38,800.00	\$37,740.00
<b>TOTAL</b>	<b>\$550,146.00</b>	<b>\$516,314.00</b>

*Positions reviewed for an increase effective FY20, unrelated to the COLA, are indicated by \*.*

Salaries were reviewed for the following positions: First Selectman, Second Selectman, Third Selectmen, Administrative Assistant, Registrar of Voters, Tax Collector, Town Clerk, Deputy Town Clerk, Assessing Field Agent, Assessing CAD Sketcher, Patrol Officers, Constable, Animal Control Officer, Harbormaster, Road Commissioner, Assistant Fire Chief, Rescue Chief, Rescue Responders, Fire Responders, Emergency Management Director, Election Clerks, Health Officer, Librarian, and Recreation Commission members.

**Article 26.** To see what sum the Town will vote to raise and appropriate for salaries and wages set by Article #25.

**Selectmen and Budget Committee recommend \$550,146.00 LY - \$516,314.00**

*The cost-of- living increase of 2.8% was recommended by the Selectmen and Budget Committee which coincides with the Social Security COLA for FY 20.*

**Article 27.** To see if the Town will vote to appropriate a \$16,000.00 distribution from the H.M. Payson investment funds to reduce the Maine State Retirement expense.

**Selectmen and Budget Committee recommend approval**

*This account was established in 2015 with funds from MSRS previously managed by the State.*



Annual Town Meeting Warrant for May 13th to May 15th, 2019

**Article 28.** To see what sum the Town will vote to raise and appropriate for each of the following Insurances and Benefits.

<u>Account</u>	<u>FY 20</u>	<u>FY 19</u>
Payroll Taxes (FICA/Medicare)	\$49,025.00	LY - \$49,000.00
Workers Compensation Insurance	\$29,284.00	LY - \$38,600.00
Risk Pool & Public Officials Liability	\$28,600.00	LY - \$27,500.00
Municipal Health Insurance	\$18,630.00	LY - \$17,920.00
Maine State Retirement	\$5,600.00	LY - \$5,500.00
Fire/Rescue Disability Insurance	\$1,400.00	LY - \$1,300.00
Volunteer Accident Insurance	\$352.00	LY - \$180.00
<b>TOTAL</b>	<b>\$132,891.00</b>	<b>LY - \$140,000.00</b>

**Selectmen and Budget Committee recommend \$133,000.00**

*The expected expense for Maine State Retirement is \$21,600.00 however the H.M. Payson distribution of \$16,000 will offset this expense, reducing the request to \$5,600.00. LY - \$5,500.00. Workers Comp decreased significantly and may continue in this trend.*

**Article 29.** To see what sum the Town will vote to raise and appropriate for the Earned Time Benefit Account.

**Selectmen and Budget Committee recommend \$3,000.00 LY - \$3,000.00**

*The appropriation is based on the hypothetical cost of a 50% payout of the largest accrual of Earned Time.*

**Article 30.** To see what sum the Town will vote to raise and appropriate for Town Administration expenses.

**Selectmen and Budget Committee recommend \$84,800.00 LY - \$81,800.00**

*The increase in Administration expenses comes mainly from increased postage rates and mileage rates, as well as an uptick in mandatory trainings and computer services.*

**Article 31.** To see what sum the Town will vote to raise and appropriate for each of the following Assessing Accounts:

<u>Account</u>	<u>FY 20</u>	<u>FY 19</u>
Assessing Agent Contract	\$48,300.00	\$47,100.00
Mapping and Associated Costs	\$3,000.00	\$3,000.00
<b>TOTAL</b>	<b>\$51,300.00</b>	<b>\$50,100.00</b>

**Selectmen and Budget Committee recommend \$51,300.00 LY - \$50,100.00**

**Article 32.** To see what sum the Town will vote to raise and appropriate for legal expenses.

**Selectmen and Budget Committee recommend \$15,000.00 LY - \$15,000.00**

**Article 33.** To see what sum the Town will vote to raise and appropriate for expenses related to the Town's next Comprehensive Plan, due October 6, 2021.

**Selectmen and Budget Committee recommend \$2,000.00 LY - \$2,000.00**

*The Selectmen will request an extension of the submission deadline to 2022, so that we may utilize the newest Census data.*

**Article 34.** To see what sum the Town will vote to raise and appropriate for the operation and maintenance of the Town Hall.

**Selectmen and Budget Committee recommends \$16,000.00 LY - \$14,000.00**

*The increase in Town Hall expenses will cover some overlooked projects (damaged bushes by flagpole, carpet cleaning, door hinges, etc) as well as the rekeying of Town Hall and new conference room chairs). The Salary for the Custodian also comes out of this account at 17.00/hr LY 15.54/hr*

**Article 35.** To see what sum the Town will vote to raise and appropriate for the Town Hall Capital Reserve account, used for new equipment in the Town Hall, as well as for maintenance and repairs.

**Selectmen and Budget Committee recommend \$2,000.00 LY - \$2,000.00**

**Article 36.** To see what sum the Town will vote to raise and appropriate for the Technology Capital Reserve account, pursuant to 30-A MRSA § 5801, to upgrade and replace the Town Hall telephone system and computers.

**Selectmen and Budget Committee recommend \$12,000.00 LY - \$0.00**

*The majority of computers at Town Hall were purchased in 2012, and the phone system is nine years old.*

**Article 37.** To see what sum the Town will vote to raise and appropriate for the Selectmen's Contingency fund for expenditures not budgeted for in any specific account.

**Selectmen and Budget Committee recommend \$5,000.00 LY - \$5,000.00**

**Article 38.** To see if the Town will vote to establish July 1<sup>st</sup> as the date on which each new term of office shall commence for all elected positions. Said change will take effect as of the 2020 annual election.

**Selectmen recommend approval**

**Article 39.** To see what sum the Town will vote to raise and appropriate for the purchase, installation, and repair of Enhanced 9-1-1 road signs.

**Selectmen and Budget Committee recommend \$850.00 LY - \$850.00**

**Article 40.** To see what sum the Town will vote to raise and appropriate for support of the Phippsburg Community Access Television (PCATV) channel.

**Selectmen, Budget Committee, and PCATV Committee recommend \$4,500.00 LY - \$5,800.00**

**Article 41.** To see what sum the Town will vote to raise and appropriate for the Maine Pre-Trial work program, and the County Jail work program.

**Selectmen and Budget Committee recommend \$2,500.00 LY - \$1,500.00**

## **FIRE AND RESCUE DEPARTMENTS**

**Article 42.** To see what sum the Town will vote to raise and appropriate for operational expenses of telephone, lights, heat, water treatment, alarm system, upkeep of grounds and buildings for the Fire Station.

**Selectmen, Budget Committee, and Fire Chief recommend \$5,000.00 LY - \$8,000.00**

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**Article 43.** To see what sum the Town will vote to raise and appropriate for the Fire Department General Account for vehicle fuel, fire equipment, repairs, cellular phones, clerical work, and supplies.

**Selectmen, Budget Committee, and Fire Chief recommend \$20,750.00 LY - \$20,000.00**

*The Mileage Reimbursement account was rolled into this account and is \$750.00, a decrease from \$1,000.00 last year.*

**Article 44.** To see what sum the Town will vote to raise and appropriate for the Rescue Department Account for vehicle fuel, rescue equipment, repairs, cellular phones, clerical work, and supplies.

**Selectmen, Budget Committee, and Rescue Chief recommend \$20,000.00 LY - \$20,000.00**

**Article 45.** To see what sum the Town will vote to raise and appropriate for the Fire/Rescue Capital Improvement Reserve Account, pursuant to 30-A MRSA § 5801, for future purchases of fire or rescue equipment and vehicles.

**Selectmen, Budget Committee, and Fire Chief recommend \$25,000.00 LY - \$25,000.00**

**Article 46.** To see what sum the Town will vote to raise and appropriate for the Emergency Management Account.

**Selectmen, Budget Committee, and EMA Director recommend \$600.00. LY - \$600.00**

**POLICE DEPARTMENT**

**Article 47.** To see what sum the Town will vote to raise and appropriate for the Animal Control Officer Operations Account.

**Selectmen, Budget Committee, and ACO recommend \$2,000.00 LY - \$2,000.00**

**Article 48.** To see what sum the Town will vote to raise and appropriate for operation of the Police Department.

**Budget Committee and Police Chief recommend \$22,100.00**

**Selectmen recommend \$25,800.00 LY - \$22,300.00**

*Selectmen increased their recommendation to include the cost of a replacing a Toughbook laptop for the cruiser, so that the expense does not come out of the Police Capital account, which then stays on track for funding the next vehicle purchase.*

**Article 49.** To see what sum the Town will vote to raise and appropriate for the Police Capital Improvement Reserve Account, pursuant to 30-A MRSA § 5801, for the purpose of purchasing a Police Department Vehicle.

**Selectmen, Budget Committee, and Police Chief recommend \$9,000.00 LY - \$8,000.00**

**Article 50.** To see what sum the Town will vote to raise and appropriate for the Parking Enforcement Officer Operations Account.

**Selectmen, Police Chief and Budget Committee recommend \$2,000.00 LY - \$1,500.00**

*State Bureau of Parks and Lands authorizes a subsidy to the Parking Enforcement position (LY \$5,500.00).*

**Article 51.** To see if the Town will vote to transfer \$1,500.00 from the unexpended balance in the Part-time Patrol Officer salary to help fund the Parking Enforcement Officer salary.

**Selectmen and Police Chief recommend approval**

*The busy 2018 summer season used up almost all funding for FY19; to the extent that the*

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*balance will not cover the month of June. Conversely, less was expended from the part-time patrol officer account. The intent is to borrow from that account to fund parking enforcement to ensure the proper level of coverage in June (the last month of FY19), prior to the appropriation of funds for FY20.*

**TOWN ROADS**

**Article 52.** To see what sum the Town will vote to raise and appropriate for each of the following Road Maintenance accounts.

<u>Account</u>	<u>FY 20</u>	<u>FY 19</u>
Highway- General	\$65,000.00	\$65,000.00
Tar	\$20,000.00	\$20,000.00
<b>TOTAL</b>	<b>\$85,000.00</b>	<b>\$85,000.00</b>

**Selectmen, Road Commissioner and Budget Committee recommend \$85,000  
LY \$85,000.00**

**Article 53.** To see what sum the Town will vote to transfer from the Payroll Tax account and from the Workers Compensation Insurance account to the Winter Road Maintenance account.

**Selectmen recommend up to \$13,141.00**

*This \$13,141.00 is the amount of funds no longer expended: \$3,825.00 from Payroll Taxes and \$9,316.00 from Worker's Compensation Insurance, due to using contracted services vs. employees for winter road maintenance. Wages for the summer road maintenance crew comes out of this account. (\$18.91/hr & 17.35/hr, LY \$18.39 & \$16.88)*

**Article 54** To see what sum the Town will vote to appropriate from Surplus, an amount equal to the potential overdraft in FY 19 for the maintenance of winter roads.

**Selectmen, Road Commissioner and Road Committee recommend approval**

*This article will not be necessary if Article #53 passes.*

**Article 55.** To see what sum the Town will vote to raise and appropriate for the Winter Road Maintenance account.

**Selectmen and Budget Committee recommend \$385,000.00 LY \$369,000.00**

*\$350,000.00 plus \$19,000 approved at the October 2018 Special Town Meeting. Winter maintenance contracts will increase by approximately 1.5%, and the increase will also cover the cost of demolishing and replacing the Road Crew shed, building a public sand & salt area, and the installation of a gate at the Sand & Salt Shed.*

**Article 56.** To see what sum the Town will vote to raise and appropriate for the Road Capital Reserve Account, pursuant to 30-A MRSA § 5801.

**Selectmen, Budget Committee and Road Committee recommend \$425,000.00.**

**LY - \$400,000.00**

*This account funds major road repairs and construction. Please see the Road Committee's Five-Year Plan on page 137 of the Town Report, outlining the road work recommended for the next five years.*

**HEALTH, WELFARE, AND SANITATION**

**Article 57.** To see what sum the Town will vote to raise and appropriate for General Assistance.

**Selectmen and Budget Committee recommend \$5,000.00 LY - \$5,000.00**

**Article 58.** To see what sum the Town will vote to raise and appropriate for operation of the Town Transfer Station.

**Selectmen and Budget Committee recommend \$208,000.00 LY - \$210,650.00**

**Article 59.** To see what sum the Town will vote to raise and appropriate for the Transfer Station Capital Improvement Reserve Account, pursuant to 30-A MRSA § 5801, for major construction, equipment, and repairs at the Town Transfer Station.

**Selectmen and Budget Committee recommend \$12,000.00 LY - \$7,000.00**

*The request is increased to allow earlier replacement of the recycling compactor, as it has exceeded its expected lifespan. The estimated cost of replacement is \$40,000.00.*

**PRESERVATION, PLANNING, AND CONSERVATION**

**Article 60.** To see what sum the Town will vote to raise and appropriate to fund the operations of the Center Pond Fishway.

**Selectmen, Budget Committee, and Center Pond River Herring Committee recommend \$3,000.00 LY - \$3,000.00**

*Wages for the Fishway Tender come from this account (\$17.00/hr LY \$15.66)*

**Article 61.** To see what sum the Town will vote to raise and appropriate to fund the Center Pond Fishway Capital account.

**Selectmen, Center Pond River Herring Committee and Budget Committee recommend \$10,000.00 LY - \$10,000.00**

*The appropriation, as well as funds raised through grants, donations, and fundraisers, will be used toward the rebuild of the Center Pond Fishway, which is an estimated cost of \$300,000.00.*

**Article 62.** To see what sum the Town will vote to appropriate from Surplus available July 1, 2019 to guarantee match funding for grants to rebuild the Center Pond Fishway.

**Selectmen, Budget Committee, and Center Pond River Herring Committee recommend \$25,500.00 LY- \$37,000.00**

*The committee continues to seek grants, fundraise and collect donations. Between donations, promised donations, fundraisers, Town funding, and Article 61 of this year's Town Meeting we have a total of \$124,520.90 to put toward the rebuild cost of \$300,000.00. Many grants require a 1:1 match and so the committee will continue to search all avenues of funding. If the appropriated Surplus funds are not used, they will lapse into Surplus.*

**Article 63.** To see what sum the Town will vote to raise and appropriate for the Shellfish Conservation Account.

**Selectmen, Budget Committee and Shellfish Conservation Commission recommend \$2,000.00 LY - \$2,000.00**

*Wages for the Shellfish Warden come from this account (\$17.00/hr, LY \$15.63)*

**HARBORS, PUBLIC LANDINGS, AND TOWN LANDS MANAGEMENT**

**Article 64.** Shall an ordinance entitled “Town of Phippsburg, Harbor Ordinance, May 15<sup>th</sup>, 2018” be amended as follows:

Harbor Ordinance, Town of Phippsburg  
(enacted May 15, 2018)

*Strike-through portions are deletions - Underlined portions are additions or replacements.*

**Section 6. General Regulations**

~~C. All moorings must be registered annually. A mooring is registered from July 1 through June 30 of the following year.~~

C. All moorings must be registered from July 1, 2019 to December 31, 2019. Starting on January 1, 2020 all moorings must be registered annually from January 1 through December 31.

**D. Fees**

4. Failure to submit a completed mooring permit application and applicable fee on or before July 31 of the registration year will result in a twenty-five dollar (\$25.00) late fee. Any mooring for which payment has not been received by ~~August 31~~ December 31 of the registration year may be considered abandoned.

**The Harbor Commission and Selectmen recommend approval**

**Article 65.** To see if the Town is interested in exploring the concept of a Dog Park on Town-owned land.

*A group of citizens have conducted preliminary research to find a suitable location for the proposed Dog Park, and to assess their funding needs, which are intended to be addressed through donation only. This is a “Straw Poll” vote for public opinion and does not constitute any formal action. This vote is only to see if Phippsburg residents are interested in having a Dog Park in town.*

**Article 66.** To see what sum the Town will vote to raise and appropriate for the Town Landings Maintenance account.

**Selectmen, Budget Committee and Town Landings Committee recommend \$4,000.00  
LY - \$4,000.00**

*Wages for the Library Custodian come from this account (\$20.00/hr, LY \$15.30)*

**LIBRARY**

**Article 67.** To see what sum the Town will vote to raise and appropriate for the care, maintenance and operation of the Albert F. Totman Library.

**Selectmen, Budget Committee, and Library Trustees recommend \$35,000.00  
LY - \$35,000.00**

**Article 68.** To see what sum the Town will vote to raise and appropriate for the Albert F. Totman Library Capital Improvement Reserve account, pursuant to 30-A MRSA § 5801, for the purpose of building repairs and major maintenance.

**Selectmen, Budget Committee, and Library Trustees recommend \$4,500.00  
LY - \$4,500.00**

Annual Town Meeting Warrant for May 13th to May 15th, 2019

**Article 69.** To see if the Town will elect one trustee to the Albert F. Totman Library to serve a term of five years.

*The Library Trustees recommend that incumbent Lindsey Boutilier be nominated.*

**CEMETERIES, RECREATION & AGENCIES**

**Article 70.** To see if the Town will elect one trustee for the Phippsburg Cemetery District, Inc. to serve a term of five years.

*The Cemetery District recommends that incumbent Lorana M. Pierce be nominated.*

**Article 71.** To see what sum the Town will vote to raise and appropriate for annual maintenance costs of Morningside, Reed, and Hillside cemeteries.

**Selectmen, Budget Committee and Cemetery District Trustees recommend \$7,000.00  
LY - \$7,000.00**

**Article 72.** To see what sum the Town will vote to raise and appropriate for the Private Cemetery Maintenance Account.

**Selectmen and Budget Committee recommend \$9,000.00 LY \$9,000.00**

**Article 73.** To see what sum the Town will vote to raise and appropriate for the operating budget of the Recreation Commission.

**Selectmen, Budget Committee, and Recreation Commission recommend \$12,000.00  
LY - \$12,000.00**

**Article 74.** To see what sum the Town will vote to raise and appropriate for the following Public Agencies:

Agency or Service	FY 20 Agency Request	FY 20 BC Recommends	FY 19 Appropriation
American Red Cross	\$1,950.00	\$1,500.00	\$1,500.00
Bath Area Food Bank	\$1,500.00	\$1,500.00	\$1,500.00
Bath Area Senior Citizens	\$1,100.00	\$1,100.00	\$1,100.00
Bath Area YMCA	\$2,200.00	\$2,200.00	\$2,200.00
Big Brothers/Big Sisters	\$1,200.00	\$1,200.00	\$1,200.00
Catholic Charities (Dental Clinic)	\$2,800.00	\$2,800.00	\$2,600.00
Elmhurst	\$1,400.00	\$1,400.00	\$1,400.00
Family Focus	\$1,000.00	\$500.00	\$0.00
Health Equity Alliance	\$500.00	\$0.00	\$350.00
LifeFlight Foundation	\$555.00	\$600.00	\$600.00
Maine Public Broadcasting	\$300.00	\$300.00	\$300.00
Midcoast Maine Community Action	\$1,500.00	\$1,500.00	\$1,500.00
New Hope For Women	\$525.00	\$500.00	\$500.00
Oasis Free Clinic	\$500.00	\$500.00	\$0.00
Respite Care	\$1,000.00	\$1,000.00	\$1,000.00
Spectrum Generations	\$1,800.00	\$1,800.00	\$1,800.00
Sweester	\$2,659.00	\$2,700.00	\$2,700.00
Tedford Shelter	\$600.00	\$600.00	\$600.00
<b>TOTAL</b>	<b>\$23,089.00</b>	<b>\$21,700.00</b>	<b>\$21,350.00</b>

**Selectmen and Budget Committee recommend \$21,700.00. LY \$21,350.00**

Annual Town Meeting Warrant for May 13th to May 15th, 2019

**The following article must be voted by written ballot**

**Article 75.** To see if the town will vote to increase the property tax levy limit of **\$1,208,774.00** established for the Town of Phippsburg by State law in the event that the municipal budget approved under the preceding articles will result in a tax commitment that is greater than that property tax levy limit.

**Selectmen and Budget Committee recommend approval of this article.**

*This article will be needed if the Selectmen-recommended amounts in this Warrant are passed, and the recommended amount of \$685,000.00 or \$700,000.00, is taken from surplus to reduce taxes (Article 23). The amount over the tax levy limit will be approximately \$164,597.00.*

**Given under our hands this 1st day of May, A.D. 2019:**

Gary R. Read  
Chair, Board of Selectmen

Christopher L. Mixon  
Board of Selectmen

J. Michael Young  
Board of Selectmen

**Attachment**

1. Sample Ballot

**RETURN ON THE WARRANT**

Phippsburg, Maine

Date: \_\_\_\_\_

Pursuant to the within warrant to me directed, I have notified and warned the inhabitants of said Town, qualified as herein expressed, to meet at said time and place, and for the purposes therein named, by posting an attested copy of said warrant at the

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

in said Town, being public and conspicuous places in said Town, on the \_\_\_\_\_ day of \_\_\_\_\_ A.D., 2019, being at least seven days before the meeting.

\_\_\_\_\_, Constable, Town of Phippsburg





OFFICIAL BALLOT  
MUNICIPAL ELECTIONS  
PHIPPSBURG, MAINE  
MAY 13, 2019

*Lisa M. Wallace*  
Town Clerk

INSTRUCTIONS TO VOTERS

- TO VOTE, make a cross (X) or a check (✓) in the SQUARE to the LEFT of your choice(s).
- Follow directions as to the number of candidates to be marked for each office.
- To vote for a person whose name is not printed on the Ballot, write the candidate's name on the line provided and make a cross (X) or a check (✓) in the SQUARE to the LEFT.
- Do not make erasures. If you make a mistake please take your ballot to the Town Clerk and get a replacement.

SELECTMAN, ASSESSOR,  
OVERSEER OF THE POOR

(choose 1 for a 3 year term)

☐ HOUSE, JULIA M.

☐ PERKINS, EVERETT A.

☐ READ, GARY R.

☐ (Write -in) \_\_\_\_\_

BUDGET COMMITTEE

((choose 1 for a 3 year term))

☐ ALBERTSON, KIMBERLY A.

☐ (Write -in) \_\_\_\_\_

TAX COLLECTOR

(choose 1 for a 3 year term)

☐ WALLACE, LISA M.

☐ (Write -in) \_\_\_\_\_

TOWN CLERK

(choose 1 for a 3 year term)

☐ FOLLETT, LORI J.

☐ WALLACE, LISA M.

☐ (Write -in) \_\_\_\_\_

TREASURER

(choose 1 for a 3 year term)

☐ WALLACE, LISA M.

☐ (Write -in) \_\_\_\_\_